

## **IMPRESS: The Independent Monitor for the Press CIC**

### **Board Meeting 11 Minute**

2:00 – 6:00pm, Thursday 10 December 2015  
83 Victoria Street, London SW1H 0HW

**Board members in attendance:** Walter Merricks (Chair), Iain Christie, David Robinson, Patrick Swaffer

**Also present:** Edward Procter, Caroline Instance, Jonathan Heawood, Lee Hall, Rachel Knight, and Brigit Morris (minutes)

<b>No.</b>	<b>Item</b>
1.	<b>Apologies</b>  Deborah Arnott and Maire Messenger-Davies.
2.	<b>Confidential Business</b>  n/a
3.	<b>Declarations of interest:</b>  There were no declarations of interest expressed.
4.	<b>Minutes:</b>  The Minutes from the previous Board meeting were approved.
5.	<b>Matters Arising from previous minutes</b>  No matters arose from the previous minutes.
6.	<b>Reports</b>  <b>1. <u>IMPRESS CEO's Report December 2015</u></b>  <b>IPSO changes to the Editors' Code of Practice announced 5 December 2015</b>  The key changes to the Editors' Code of Practice were explained to the Board.  <b>IMPRESS consultation to develop a Code of Practice</b>  IMPRESS will be launching a public consultation to develop a Code of Practice. Possible approaches to the consultation process were discussed.

No.	Item
	<p><b>Submission made to DCMS on commencement of s 40 of the <i>Crime and Courts Act</i></b></p> <p>This submission called for the Government to commence s 40, in keeping with the Government’s commitment to commence that provision. It is IMPRESS’s intention to make this submission public (on our website) in due course.</p> <p><b>2. <u>IMPRESS Risk Register December 2015</u></b></p> <p>Agreement that the Risk Register will be revised quarterly.</p> <p><b>3. <u>IMPRESS Engagement Report December 2015</u></b></p> <p>The Board noted the report.</p>
7.	<p><b>Finances</b></p> <ul style="list-style-type: none"> <li>• <b><u>IMPRESS Finance Policy</u></b></li> </ul> <p>Amendments to the IMPRESS finance policy approved by the Board.</p> <ul style="list-style-type: none"> <li>• <b><u>Donations policy</u></b></li> </ul> <p>Agreement to develop a Donations Policy that is keeping with the values of IMPRESS.</p> <ul style="list-style-type: none"> <li>• <b><u>IMPRESS Finance &amp; Audit Committee’s Terms of Reference</u></b></li> </ul> <p>The Finance and Audit’s Committee’s revised Terms of Reference were discussed and approved by the Board.</p>
8.	<p><b>Governance</b></p> <p><b><u>Board Recruitment</u></b></p> <p>Chair of IMPRESS’s Appointment Panel, Caroline Instance, provided the Board with the Panel’s recommendation. Interviews had been conducted and references taken on short-listed candidates. The Board accepted the Panel’s nomination of Martin Hickman and identified a second opening on the Board, for a member with experience of popular journalism. The Board therefore asked the Panel to nominate a second Board member. [Following the meeting, the Panel nominated Emma Jones and the Board accepted this nomination by email.]</p>
9.	<p><b>Service Development</b></p> <p>n/a</p>

No.	Item
10.	<p data-bbox="284 248 528 282"><b>Communications</b></p> <ul data-bbox="331 327 1350 360" style="list-style-type: none"> <li data-bbox="331 327 1350 360">• <u>Chair of IMPRESS to give speech at LSE on 20 January about IMPRESS.</u></li> </ul>
11.	<p data-bbox="284 445 459 479"><b>Recognition</b></p> <ul data-bbox="331 524 807 557" style="list-style-type: none"> <li data-bbox="331 524 807 557">• <u>IMPRESS PRP Application Plan</u></li> </ul> <p data-bbox="284 602 1018 636">Work continuing to finalise documents for PRP application.</p>
12.	<p data-bbox="284 710 507 743"><b>Other Business</b></p> <p data-bbox="284 788 331 822">n/a</p> <p data-bbox="496 866 1203 900" style="text-align: right;"><u>Next Board meeting: 12 January 2016 2:00-6:00pm</u></p>