

Board Meeting 31 Minute

14:00 – 17:00, Tuesday 13th March 2018
16-18 New Bridge Street, London EC4V 6AG

Present: Deborah Arnott, Iain Christie, Martin Hickman, Emma Jones, David Leigh, Máire Messenger Davies, Walter Merricks (Chair), David Robinson (Treasurer), Patrick Swaffer (from 14:36), Andrea Wills.

Also in attendance: Clara Aguirre (partial), Jonathan Heawood, Busayo Ogundare (minutes), Ed Procter, Konsta Saastamoinen (partial)

No.	Item
1.	<p><u>Procedures</u></p> <p><u>Apologies</u> None.</p> <p><u>Declarations of Interest</u> None.</p>
2.	<p><u>Previous Meeting Minute & Matters Arising</u></p> <p><u>Rolling action list</u> Noted.</p> <p><u>Minutes</u> Minor changes to the meeting 30 minute were agreed. Subject to these changes the minute was approved.</p>
3.	<p><u>Information</u></p> <p><u>Internal Report</u> <i>KS and CA joined the meeting.</i></p>

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	<p>The Board congratulated Jonathan Heawood on his oral evidence session at the Home Affairs Select Committee, and the staff team for the recruitment of five new publishers with 18 publications.</p> <p><u>Regulatory Activity Report</u> The COO presented the Regulatory Activity Report which showed that 5 publishers had applied to join IMPRESS in January and February and that 12 publications had become regulated, taking the totals to 54 publishers and 95 publications regulated.</p> <p>The Board reviewed the number of complaints received and progress made on investigations and adjudications.</p> <p>The Board discussed the importance of strengthening relationships amongst IMPRESS member publishers.</p> <p><u>Code Committee Minute</u> MMD (Code Committee Chair) brought to the attention of the Board action points raised at the previous Code Committee meeting.</p> <p>The Board gave its approval for the Code Committee to have two scheduled meetings a year.</p> <p>The Board agreed to publish a summary version of the Code Committee minute on the IMPRESS website.</p>
4.	<p><u>Financial planning</u></p> <p><u>Participants' Consultation</u> The Board formally adopted the budget and tariff schedule for the year ahead.</p>
5.	<p><u>Regulation</u></p> <p><u>Review of the Arbitration Scheme</u> The Board reviewed the working of the Arbitration Scheme and noted the relevant recognition criteria.</p> <p><u>Changes to Publisher Compliance Procedures</u> The Board approved changes to the process for confirming publisher compliance.</p>

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6.	<p data-bbox="288 253 507 286"><u>Appointments</u></p> <p data-bbox="288 338 804 371"><u>Appointment Panel Reappointments</u></p> <p data-bbox="288 383 1358 495">The CEO explained the necessity of appointing a new Appointment Panel member with recent experience of the press as Aidan White wished to step down.</p> <p data-bbox="288 551 1283 618">The Board mandated the Appointment Panel to conduct a recruitment exercise and to recommend one or more candidates to the Board.</p> <p data-bbox="288 674 1289 707">The Board agreed to notify the PRP of its decision to use this process.</p> <p data-bbox="288 763 564 797"><i>KS left the meeting</i></p>
7.	<p data-bbox="288 848 419 882"><u>Strategy</u></p> <p data-bbox="288 931 732 965"><u>Strategic Check-in March 2018</u></p> <p data-bbox="288 976 1321 1043">The Board discussed IMPRESS's strategic aims for 2018-19 and agreed that diversifying funding continued to be a priority.</p> <p data-bbox="288 1099 564 1133"><u>Data Protection Bill</u></p> <p data-bbox="288 1144 1035 1178">The CEO gave an update on the progress of the Bill.</p> <p data-bbox="288 1234 687 1267"><u>Press Sustainability Review</u></p> <p data-bbox="288 1279 1257 1346">The Board agreed that it was important to positively engage with the Review.</p> <p data-bbox="288 1402 564 1435"><i>CA left the meeting</i></p> <p data-bbox="288 1491 512 1525"><u>Press coverage</u></p> <p data-bbox="288 1536 1305 1570">The Board discussed coverage of board members in the national press.</p>
8.	<p data-bbox="288 1610 475 1644"><u>Fundraising</u></p> <p data-bbox="288 1655 1099 1688">The CEO presented the fundraising strategy for 2018-19.</p>
9.	<p data-bbox="288 1738 360 1771"><u>Risk</u></p> <p data-bbox="288 1783 995 1816">The Treasurer presented IMPRESS's Risk Policy.</p> <p data-bbox="288 1872 1334 1939">There would be a risk workshop at the next Board meeting when the Risk Register would be populated based on the activities in the Annual Plan.</p>

No.	Item
	The Board would be asked to approve the Risk Policy at the next board meeting. In the meantime comments would be welcome.
10.	<u>Any Other Business</u> None.