

Board Meeting 45 Minute

14:00 – 16:20, Tuesday 16th February 2021
ZOOM meeting

Present: Cordella Bart-Stewart, Debrah Harding, Shelina Janmohamed, David Leigh, Walter Merricks (Chair), David Robinson (Treasurer), Pam Vick, Andrea Wills

Also in attendance: Clara Aguirre, Lee Hall (minute), Lexie Kirkconnell-Kawana, Ed Procter

No.	Public minute for website
1.	<p data-bbox="284 1003 467 1039"><u>Procedures</u></p> <p data-bbox="284 1088 432 1124"><u>Apologies</u> Deborah Arnott had sent apologies.</p> <p data-bbox="284 1216 1410 1292">The directors and executive gave a brief update on their non-IMPRESS activity since the previous meeting.</p> <p data-bbox="284 1344 624 1379"><u>Declarations of Interest</u> None.</p> <p data-bbox="284 1471 384 1507"><u>Minute</u> The meeting 44 minute was approved.</p> <p data-bbox="284 1599 1054 1635">The Board noted the items on the Rolling Actions List.</p> <p data-bbox="284 1686 504 1722"><u>Internal Report</u> The Board noted the Internal Report.</p> <p data-bbox="284 1814 515 1850"><u>External Report</u> The Board noted the External Report and commended the high quality of the report.</p>

2.	<p><u>Committee reports</u></p> <p><u>Report from Code Committee</u> The Board approved four appointments to the Code Committee: Craig Gent, Paul Hutchinson, Peter Coe and Susan McKay</p>
3.	<p><u>Planning</u></p> <p><u>Board Strategy Day</u> The Board agreed a structure for the upcoming strategy day.</p>
4.	<p><u>Committee reports</u></p> <p><u>Report from Finance & Audit Committee</u> DR talked the Board through the financial report.</p> <p>The Board approved the budget for 2021-22.</p> <p>LH talked the Board through the Participants' Consultation and the governance requirements for IMPRESS in this regard.</p> <p>The Board approved the Participants' Consultation.</p> <p>EP talked the Board through updates to the Risk Register.</p> <p>The Board approved the Risk Register.</p> <p>LH talked the Board through the financial situation. The Board noted the situation and thanked the executive for good financial management and reporting.</p> <p><u>Report from Communications Committee</u> CA updated the Board on recent Communications Committee activity.</p>